CONNECT by technology for the future.

Guide to exhibit

JIMTOF 2018
The 29th JAPAN INTERNATIONAL MACHINE TOOL FAIR

November 1 (Thu.) - November 6 (Tue.), 2018

Venue: Tokyo Big Sight (Tokyo International Exhibition Center)
Organizers: Japan Machine Tool Builders' Association / Tokyo Big Sight Inc.

www.jimtof.org
The trade show that is among the first in the world to show cutting-edge technologies

JIMTOF is highly appreciated by industry participants from all around the world as a showcase that is among the first to introduce most advanced technologies. Therefore, many exhibitors that develop their new products with an eye to JIMTOF.

The top level quality and quantity! A wide range of visitors

In recent years, over 100,000 visitors attend JIMTOF continuously without being affected by the business situation. The ability to attract customers has a high reputation.

Complete joint program • Highly specialized information exchanging platform

JIMTOF will host various joint programs where highly specialized information will be exchanged, including professional engineering conferences, lectures and seminars at which industry leaders will discuss their business strategies.

Currently, the public and private sectors are proactively deploying various measures to realize “Connected Industries” in which new value is created through different kinds of connections. With this in mind, JIMTOF2018 will be held under the theme “CONNECT” and will be providing various initiatives.

01 Connecting cutting-edge technology with the visitors

JIMTOF will provide a wide range of exhibitors, including Japanese machine tool makers boasting world-class level technologies, with opportunities to showcase their new products and new technologies. We are widely publicizing exhibiting information inside and outside Japan to make this fair even more attractive to visitors as an international technology show.

02 Connecting the visitors with the exhibitors

A matching system is in full operation as a tool that connects the exhibitors with the visitors, enabling searching and matching based on the needs of each party. Meeting appointments can be made even before JIMTOF2018, allowing more opportunities for active business meetings.

03 Connecting the technology experience with the visitors

JIMTOF2018 will provide visitors with an organizer-special exhibits in which they participate and have hands-on experience in the world of craftsmanship. In addition, programs focusing on cutting-edge products and technology in the machine tool industry will be carried out.

04 Connecting Japan with the world

JIMTOF is attended by a large number of exhibitors and visitors from overseas, regardless of the business outlook. The last fair brought 11,533 overseas visitors. JIMTOF2018 will be further bolstering its activities to attract overseas visitors to bring even more buyers from around the world.

05 Connecting students with the future

We are proactively conducting activities to attract students from science and technology universities, and technical colleges throughout Japan. Industry-related programs will be offered so that students who participate in JIMTOF will gain an understanding of manufacturing and craftsmanship in Japan, allowing them to grow their valuable human resources for the manufacturing industries of the future.

06 Connecting people with a comfortable space

JIMTOF is attended by a large number of participants every time. We will strive to create a comfortable space for all exhibitors and visitors, from Japan and abroad, by taking such measures as enhancing the resting and dining spaces, deploying more multilingual staff, and also creating mobile apps.
Why you should exhibit JIMTOF?

01 Overwhelming ability to attract visitors mainly involved in manufacturing industry

The number of visitors to JIMTOF has steadily increased, with over 140,000 visitors at JIMTOF2016. In addition, over 70% of the visitors are involved in manufacturing industry.

Visitor trends at JIMTOF of recent years

Business type of JIMTOF2016 Visitors

Over 150,000 visitors

02 Attracts worldwide attention, good chance to develop global business

Buyers from all over the world visit the trade show to find quality and high-performance products and services. The number of overseas visitors at JIMTOF2016 was a record high. Visitors from over 77 countries and regions visited JIMTOF2016.

Breakdown of JIMOF2016 overseas visitors

03 Many opportunities for talking face to face, with a number of visitors who are involved in the purchase of products

There are many visitors to JIMTOF who are executives and purchase decision maker, or technical expert who actually handle machine tools and are involved in purchase. This trade fair provides opportunities to show your products and technologies for an effective marketing.

Type of Occupation of JIMTOF2016 Visitors
Exhibitor Services: Achieve your Goal at JIMTOF

01 Gathering Visitor Data
JIMTOF has installed a visitor management system, which enabled accurate visitor counts and timely and efficient customer management. It facilitates more reliable follow-up contacts after the fair.

02 Exhibitor Workshop
Exhibitors can promote their state-of-art technologies and solutions at workshop. The inclusion of your workshop information in official event materials and on the website represents an excellent opportunity to promote your company’s products and services.

03 Delivery of information on the official website
Information on exhibitors, products and location of booths will be available on the website about a month before the trade fair. In addition, exhibitors can distribute their own latest news releases. Providing information on exhibitors in advance will help attract visitors to each booth and enhance the effectiveness of business meetings.

04 Advertising for exhibitors
Exhibitors can make use of advertising media exclusively. A variety of advertising media will be available, including ads on signboards inside and outside the venue and official guidebook and banner ads on the official website.

05 Matching System
Register product information with our matching system for free. You will be able to offer meeting appointments directly to visitors even before the fair begins. This system was widely used at JIMTOF2016. A similar system will be used at JIMTOF2018 to provide more helpful and efficient opportunities to conduct business meetings.

Voices of JIMTOF2016 Exhibitors

How many of your goals did you achieve?

- Achieved none: 4.6%
- Achieved partly: 59.1%
- Achieved all: 32.7%
- Others: 3.6%

Would you like to join the JIMTOF2018?

- Would not like: 0.9%
- Not sure: 8.9%
- Would like to join: 85.7%
- Others: 4.5%

JIMTOF is a very important trade fair held every other year. It’s a perfect chance to showcase technology and products created in the last 2 years. We always conduct development with our sights set on JIMTOF.

With so many visitors from Japan and around the world together in one venue, this trade fair is a highly attractive opportunity to get hands-on experience of industrial technology and trends from each company.

In addition to manufacturers’ exhibitions of machines and related devices, a range of seminars were held and technological exchange was promoted between customers and manufacturers. This trade fair was great.

As each manufacturer exhibits their cutting-edge technology and products, visitors can learn the latest technologies and market trends.
Concurrent Programs

Lectures and seminars
In addition to the International Machine Tool Engineers’ Conference (IMEC), which focuses on the trend of cutting-edge technologies, current information on manufacturing will be offered with authorities and pioneers in various industries as lecturers.


Special exhibits by organizers
Through exhibitions as well as demonstrations given by skilled people who are active in the field of Mono-Zukuri, the attraction of Mono-Zukuri will be introduced.

[ Achievement in the previous JIMTOF] Metal Spinning —A relentless challenge to produce highly intricate products involving a display of skill—, Fukui eyeglasses—A global brand created by combining craftsmanship and machine tool technology—

Programs for students
Information will be provided in order to get students interested in the world of Mono-Zukuri and to be of help in their future.

[ Achievement in the previous JIMTOF] Top Seminar by Machine Tool Manufacturers— Welcome to the Promising Field of Machine Tools—, Introductory Seminar “for Students” on the Manufacturing Industry

Promotional Activities for Visitors

01 Advertising and publicity campaigns
An announcement of JIMTOF 2018 will be posted in national newspapers and trade papers and on various internet media. And influential foreign media specialized in machine tools will be encouraged to run articles to introduce JIMTOF in advance and to cover the trade fair at the venue.

[ Countries and regions of media at the previous JIMTOF] China, Czech Republic, Germany, India, Italy, Poland, Republic of South Africa, Korea, Taiwan, Thailand, and U.S.A.

02 Delivery of information on the official website and SNS
Exhibitions, lectures and seminars, and various events will be introduced on the official website and SNS of JIMTOF. Exhibitors will be able to effectively publicize their products by posting information and updates on the website.

[ Achievement in the previous JIMTOF (overseas)] CCMT (China), CIMT (China), EMO MILANO (Italy), Machine Tool Indonesia (Indonesia), MTA VIETNAM (Vietnam), IMTS (U.S.A.), Manufacturing EXPO (Thailand), METALLOOBRABOTKA (Russia), SIMTOS (Korea), TIMTOS (Taiwan), etc

03 Delivery of information via e-mail magazines
E-mail magazines will be sent to those who have registered in JIMTOF 2016/2018 in order to continuously generate interest for the period up to the trade fair.

JIMTOF2016 DATA

- Visitors ........................................ 147,602 (Overseas visitors: 11,533) [No duplication]
- Exhibitors ................................... 969 (Overseas Exhibitors: 284) [Including co-exhibitors and represented companies]
- Exhibition scale ............................ 5,518booths (49,662m²)
- Conferences & Seminars .................. 31 sessions
- Exhibitors Workshops ...................... 43 sessions
- International associations ............... 14 associations
- Universities & institutions for IMEC poster sessions .... 54 organizations / 68 sessions
- Catalogue exhibit ............................ 26

[Media Coverage]
Japanese: 1,101 Overseas: 120 Total: 1,221
### Name of Exhibition:

**JIMTOF2018**

**The 29th JAPAN INTERNATIONAL MACHINE TOOL FAIR**

### Purpose:

For the contribution to the development of industry and trade promotion through increased international transactions and technical exchanges of machine tools and their related equipments.

### Date:

November 1 (Thu.) - November 6 (Tue.), 2018 (6 days)

### Opening Hours:

9:00 - 17:00

### Venue:

Tokyo Big Sight (Tokyo International Exhibition Center)

### Organizers:

Japan Machine Tool Builders’ Association
Tokyo Big Sight Inc.

### Supporting Organizations: (to be confirmed)

- Ministry of Foreign Affairs
- Ministry of Economy, Trade and Industry
- Tokyo Metropolitan Government
- The Japan Chamber of Commerce and Industry

### Cooperating Organizations:

- Japan Machine Tool Importers’ Association
- Japan Forming Machinery Association
- Japan Precision Machine Association
- Japan Machine Accessory Association
- Japan Precision Measuring Instruments Manufacturers Association
- Japan Grinding Wheel Association
- Industrial Diamond Association of Japan
- Japan Optical Measuring Instruments Manufacturers’ Association
- Japan Fluid Power Association
- Japan Testing Machinery Association
- Japan Gear Manufacturers Association

### Net Exhibit Space: (planned)

About 49,500 m² (about 5,500 booths)

### Indoor Exhibition Space:

96,540 m²

### Exhibits:

- Machine tools (Metal cutting, Metal forming)
- Machine tool accessories/ High speed steel tools
- Cemented carbide tools/ Diamond, CBN tools
- Grinding wheels and abrasives /Gears and Gear Devices
- Oil hydraulic, water hydraulic and pneumatic machinery
- Precision measuring machines and instruments
- Optical measuring instruments/ Testing machinery
- Controller and related software (CAD/CAM etc.)
- Other associated machinery and equipment, raw materials, technologies and publications

*(Please refer to “Classified List of Exhibits” page 13.)*

### Qualified Exhibitors:

Business engaged in the design, manufacture or sale of the “Exhibits” listed above as well as the industry associations thereof, and other organizations that may concern. An Agent is required to submit the manufacturer’s consent form or proxy to Organizers. Exhibitors must exhibit their products in full duration of the opening period, and be resident at their booths.

### Booth Unit Size:

9m² (3m × 3m)

### Admission:

All visitors and exhibitors are requested to register.

### General Regulations

#### 1. Booth Rental Fees

<table>
<thead>
<tr>
<th>Size</th>
<th>Per Booth</th>
<th>Consumption Tax (8%)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organizers’ Members</td>
<td>JPY 270,000</td>
<td>JPY 21,600</td>
<td>JPY 291,600</td>
</tr>
<tr>
<td>9m² (3m × 3m)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Members of Cooperating Organizations, and Overseas Associations</td>
<td>JPY 300,000</td>
<td>JPY 24,000</td>
<td>JPY 324,000</td>
</tr>
<tr>
<td>Non-members (Domestic/Overseas)</td>
<td>JPY 360,000</td>
<td>JPY 28,800</td>
<td>JPY 388,800</td>
</tr>
</tbody>
</table>

*Payment should be made in JAPANESE YEN ONLY. Bank transfer fee are NOT included in this amount.

*All Bank transfer fees are to be paid by the Applicant.

*If the full payment is not made, Organizer demand payment for the Shortage with Overseas Exhibitors Handling Fee. Overseas Exhibitors Handling Fee will be charged up to JPY10,000.

**1-1 The "Overseas Associations"** are associations which had taken part in the International Information Center at the 26th, 27th and 28th JIMTOF. Overseas government agencies which Organizers admit have same conditions as overseas associations.

“For participation in the past three exhibitions, contact: Japan Machine Tool Builders’ Association (Please refer to P.7)

**1-2 A 10% discount granted for the application of 21 booths or more.** (No discount granted for 20 booths or less)

For example, if a member of an overseas association applies for 30 booths,

1-20 booth: 20 booths x JPY300,000 = JPY6,000,000
21-30 booth: 10 booths x JPY270,000 = JPY2,700,000

8% Consumption Tax: JPY696,000 TOTAL AMOUNT: JPY9,396,000

**1-3 Booth specifications:**

Space Only (If Exhibitors need partitions, Organizers will prepare partitions that they have. The partitions make the booth space a little bit smaller by their thickness.)

“For package booths including basic decorations, please refer to “Exhibitors Manual.”
1-4 Booth rental fees include the following:

1. Exhibition space during the trade fair as well as the delivery/removal periods.
2. Exhibitor's badges. (The number of the badges provided differ according to the size of booth.)
3. Visitor invitations (The number of the visitor invitations provided differ according to the size of booth.)
4. Listing on the Official Guidebook and its offer.*
5. Listing on JIMTOF official website.*

* Listing of co-exhibitors and represented companies costs additionally. (Please refer to 2-2-(2) for “co-exhibitors and represented companies”.)

1-5 Payment of utility usage and service fees (after the trade fair):

We charge for the utility usage and service as below after the trade fair.

1. Use of electricity, water supply & drainage, compressed air, communication equipment, and flooring works
2. Visitor Invitations’ fee beyond the provided number
3. Use of meeting or conference rooms
4. Advertisements on the organizer-issued printed materials
5. Utilizing Visitor Registration System
6. Organizing Exhibitor Workshops
7. Publication of information on co-exhibitors and represented companies in the official guidebook and on the official website.
8. Other service provided by the Organizer

*Please see the “Exhibitors Manual” for more details.

2. Exhibition Application and Agreement

2-1 Application Period

<table>
<thead>
<tr>
<th>Members of Organizers, Cooperating Organizations, and Overseas Associations</th>
<th>Application Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>9:00 a.m. OCT 2(Mon) – 11:59 p.m. Oct 31(Tue), 2017</td>
</tr>
<tr>
<td>Non-members (Domestic/Overseas)</td>
<td>9:00 a.m. NOV 1(Wed) – 11:59 p.m. Nov 30(Thu), 2017</td>
</tr>
</tbody>
</table>

*Please note that applications will only be accepted during the above period. Applications are not accepted outside the above period Japan Standard Time.

*Applications ARE NOT handled on a first-come-first-served basis. Organizers decide to receive an application taking the classification of exhibits into account.

Some application may not be accepted as stated in 2-4. (Please refer to P. 8.)

2-2 Application to exhibit

1. Please make your application online via JIMTOF 2018 official website by using the "Exhibitor Application Form." No other method of application will be accepted.

   When making an exhibitor application, please submit documents with a summary of your exhibit items via post or email. We will use such documents to identify the type of exhibit items. (See "Classified list of Exhibits* p. 13). If you are a first-time exhibitor at JIMTOF, please also send your company information.

2. In the case of multiple companies applying to exhibit using the same booth, one company shall conduct all the necessary procedures as a representative, including the application, payment of various fees, etc.

   For exhibitors who are not the representative exhibitor:

   • Those with their company’s own employees, products, and services provided at the exhibit booth shall be considered "Co-exhibitors."
   • Those without their company’s own employees at the exhibit booth but with their own products and services, provided shall be considered "Represented Companies."

   After approval of the exhibitor application, co-exhibitors and represented companies may register separately for a fee.

3. When a trading company or distributor applies as an exhibitor on behalf of a manufacturer, please submit a written agreement or authorization letter from the manufacturer of the products via post or email, at the time of the application. The format does not need to be standardized. Furthermore, if applying on behalf of an exhibitor etc. that is an overseas manufacturer, the written agreement or authorization letter must be in Japanese or English.

4. The person making the application must have authority within the applicant organization for signing a contract to exhibit at this trade fair.

5. Should any of the information provided on or with the application change at a later date, please notify the JIMTOF Fair Management Office at Tokyo Big Sight Inc. as soon as possible and obtain its approval.
## Contact details: (for the Members of Organizers and Cooperating Organizations below)

Matters such as payment methods vary for each organization. Please contact your associated organization.

<table>
<thead>
<tr>
<th>Organization</th>
<th>TEL</th>
<th>FAX</th>
<th>E-mail</th>
<th>Web Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Japan Machine Tool Builders’ Association</td>
<td>+81-3-3434-3961</td>
<td>+81-3-3434-3763</td>
<td><a href="mailto:jimtof@jmtba.or.jp">jimtof@jmtba.or.jp</a></td>
<td><a href="http://www.jmtba.or.jp">http://www.jmtba.or.jp</a></td>
</tr>
<tr>
<td>Japan Machine Tool Importers’ Association</td>
<td>+81-3-3501-5030</td>
<td>+81-3-3501-5040</td>
<td><a href="mailto:info@jmtia.or.jp">info@jmtia.or.jp</a></td>
<td><a href="http://www.jmtia.or.jp">http://www.jmtia.or.jp</a></td>
</tr>
<tr>
<td>Japan Forming Machinery Association</td>
<td>+81-3-3432-4579</td>
<td>+81-3-3432-4804</td>
<td><a href="mailto:info@j-fma.or.jp">info@j-fma.or.jp</a></td>
<td><a href="https://j-fma.or.jp">https://j-fma.or.jp</a></td>
</tr>
<tr>
<td>Japan Precision Machine Association</td>
<td>+81-3-3431-5054</td>
<td>+81-3-3434-6955</td>
<td><a href="mailto:info@japma.jp">info@japma.jp</a></td>
<td><a href="http://www.japma.jp">http://www.japma.jp</a></td>
</tr>
<tr>
<td>Japan Cutting &amp; Wear-resistant Tool Association</td>
<td>+81-3-3526-6200</td>
<td>+81-3-3526-6301</td>
<td><a href="mailto:info@jta-tool.jp">info@jta-tool.jp</a></td>
<td><a href="http://www.jta-tool.jp">http://www.jta-tool.jp</a></td>
</tr>
<tr>
<td>Japan Machine Accessory Association</td>
<td>+81-3-3431-4103</td>
<td>+81-3-3434-2613</td>
<td><a href="mailto:info@jmaa.or.jp">info@jmaa.or.jp</a></td>
<td><a href="http://www.jmaa.or.jp">http://www.jmaa.or.jp</a></td>
</tr>
<tr>
<td>Japan Precision Measuring Instruments Manufacturers’ Association</td>
<td>+81-3-3434-9557</td>
<td>+81-3-3434-1695</td>
<td><a href="mailto:info@jpmia.or.jp">info@jpmia.or.jp</a></td>
<td><a href="http://www.jpmia.or.jp">http://www.jpmia.or.jp</a></td>
</tr>
<tr>
<td>Japan Grinding Wheel Association</td>
<td>+81-3-3431-5644</td>
<td>+81-3-3431-5645</td>
<td><a href="mailto:kanri@jgw-asn.com">kanri@jgw-asn.com</a></td>
<td><a href="http://www.jgw-asn.com">http://www.jgw-asn.com</a></td>
</tr>
</tbody>
</table>
| Industrial Diamond Association of Japan                   | +81-3-3580-0849      | +81-3-3580-0840      | idajapan@alles.or.jp    | http://userweb.alles.or.jp/daian/
| Japan Optical Measuring Instruments Manufacturers’ Association | +81-3-3435-8083        | +81-3-3435-8083      | info@j-oma.jp           | http://www.j-oma.jp       |
| Japan Fluid Power Association                             | +81-3-3433-5391      | +81-3-3434-3354      | info@jfpa.biz           | http://www.jfpa.biz       |
| Japan Testing Machinery Association                       | +81-3-5289-7885      | +81-3-5289-7889      | jim@jtma.jp             | http://www.jtma.jp        |
| Japan Gear Manufacturers Association                       | +81-3-3431-1871      | +81-3-3431-1872      | info@jgma.org           | http://www.jgma.org       |

## Application Schedule (It may be changed according to the situations)

<table>
<thead>
<tr>
<th>Exhibit</th>
<th>Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>End of January 2018</td>
<td>Notification of application acceptance</td>
</tr>
<tr>
<td></td>
<td>The 1st invoice for the half amount of the total booth rental fees</td>
</tr>
<tr>
<td>End of February</td>
<td>Notification of application acceptance</td>
</tr>
<tr>
<td></td>
<td>The 1st invoice for the half amount of the total booth rental fees</td>
</tr>
<tr>
<td>April</td>
<td>Notification of the booth location</td>
</tr>
<tr>
<td></td>
<td>The 2nd invoice for the balance of the total booth rental fees</td>
</tr>
<tr>
<td>April - May</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Payment Deadline for the balance of the total booth rental fees</td>
</tr>
</tbody>
</table>

### Exhibition Agreement

- May - June: Exhibitor Briefing (Tokyo, Osaka, Nagoya)
- June - October: Submit all of the application documents for services
- October: Delivery period (Time periods differ according to exhibitor)
- November: JIMTOF 2018 Date: November 1 (Thu.) - November 6 (Tue.), 2018
- November: Removal period (Time periods differ according to exhibitor)
- December: The invoice for the utility usage and service fees
- February 2019: The issue of Final Report for JIMTOF 2018
2-4 Application Acceptance and Booth Adjustment

After receipt of the application, Organizers will notify the applicant in writing as the official acknowledgement by the end of January 2018. However, there might be cases that Organizers coordinate the number of the booths requested or cannot accommodate the application taking previous exhibit records of applicants into account when total demand exceeds the exhibition floor capacity or reviews of the application reveal irregularities. In these cases, Organizers will notify such applicants in writing by the end of January, 2018. In this regard, Organizers or the cooperating organizations shall not be liable for any damage caused by rejection of the application or reducing the number of booths.

2-5 Payment Terms

Organizers will send the applicant the first invoice for the half amount of the total booth rental fees as subscription money, together with the official acknowledgement by the end of January, 2018, which the applicant shall remit to the specified bank account by the due date stated on the invoice. Then, Organizers will send the applicant the second invoice for the balance of the total booth rental fees by the end of April, 2018, which the applicant shall remit to the specified bank account by the due date stated on the invoice. (Bank handling charges are the liability of the applicant.) In case the applicant is a member of cooperating organizations, the organization may handle billing and collection of the fees on behalf of Organizers.

2-6 Cancellation or Modification of Application

Organizers will not accept cancellation or modification of the application after it is approved, except for the case in which Organizers exceptionally approve them after receipt of written requests from the applicant. In case of cancellation, Organizers, or the cooperating organizations will not refund the paid-up amount to the applicant, regardless of the reasons for it.

2-7 Exhibition Space Allocation

Organizers will decide on the allocation of the exhibition space (please refer to Article 3 of "The Provision of Exhibition Agreement," page 11) and will notify the applicant of the space allocation, with the second invoice. The applicant has no right to oppose or demand changes with respect to the allocated exhibition space. Also, the applicant is not allowed to conduct such actions on part or all of the allocated exhibition space as selling/buying, collateralizing, transferring or lending to any third party, except for co-exhibitors and represented companies. (Please refer to 2-2-(2) for "co-exhibitors and represented companies").

2-8 Exhibition Agreement

The exhibition agreement shall take effect from the date when Organizers confirm the full payment of the booth rental fees by the applicant. After the effective date, the applicant will have the right as an exhibitor to use the allocated exhibition space. If the payment is not made by the specified due date, the agreement shall not take effect, and therefore the applicant will not have the right to use the exhibition space. In this case, Organizers, or the cooperating organizations will not refund the paid-up amount to the applicant, regardless of the reasons for it.

2-9 Cancellation or Modification of Exhibition Agreement

Organizers will not accept cancellation or modification of the exhibition agreement after it is concluded, except for the case in which Organizers exceptionally approve them after receipt of written requests from the exhibitor. Organizers will not refund the paid-up amount to the exhibitor because of the cancellation or the reduced amount because of the modification, regardless of the reasons for them. If the exhibitor loses the qualification of the member of cooperating organizations or overseas associations, the agreement shall be automatically changed, and the status of the exhibitor shall be changed to the "Non-member". In this case, Organizers will additionally charge the exhibitor with the difference of the booth rental fees. If the exhibitor does not start using the allocated exhibition space by 13:00 on October 31, 2018, Organizers will take it as the cancellation of the agreement, and the exhibitor will lose the right to use the space. In this case, Organizers will not refund the paid-up amount to the exhibitor. Furthermore, Organizers or the cooperating organizations shall not be liable for any damage caused by such actions.
3. Display and Decoration

3-1 Decoration Height Requirements

All decorations including lighting must be confined to a maximum height of 3.0m (refer to the picture A below). However, the height limit for decorations rises up to 6.0m in the area which is 3.0m away from passage-ways, adjacent booths and walls (refer to the picture B below). Banners are the exceptions. Please see “3-4 Banners in Booths”). For reasons of fire safety, the construction of roofed or covered booths and decorations over 3.0m high are limited to the approval of Organizers. Exhibitors wishing to include any of these contradictions must apply and submit blueprints to Organizers to obtain permission. After consulting with the Fire Department, Organizers will study the drawings and advise the Exhibitor as to the location of smoke detectors and the necessity to install package-type fire extinguishing equipment or fire extinguishers (the cost of installation will be the responsibility of the exhibitor). There is no height limit for the exhibits, however, please check with the application form and notify Organizers when the exhibit is over 3.0m.

3-2 Eased restrictions on the height for installation of lighting equipment

Only when exhibitors, which occupy 15 or more exhibition stand units, meet the following requirements, they shall be able to install lighting equipment measuring up to 6.0m in height, with no setback away from passage-ways and a 1.0m setback from the adjacent booths.

1) If lighting equipment measuring up to 3.0m in height cannot apply enough light in showing exhibits to visitors due to the characteristics of these exhibits (for example, when a large machine is displayed at the edge of a passage).
2) If it is considered that the lighting equipment measuring more than 3.0m, which should be placed in an exhibition stand set adjacent to a wall of the venue, does not affect the view of other companies’ exhibition stands.
3) The exhibitor has submitted an installment plan document to the organizer in advance and has obtained permission.
4) The lighting equipment should meet the following requirements:
   ① The lighting equipment should consist of lighting that applies light to exhibits and the support structure and should not have a decorative factor.
   ② Their shapes should enable the lighting to be installed on the top of the support structure.
   ③ The support structure must be necessary for the installation of the lighting.
   ④ The lighting and its support structure should not have any factors suggestive of certain companies such as the name of exhibitors and logos.
   ⑤ The color of appearance should be a simple color such as white, black, or silver, and should not extremely stand out.

3-3 2-Story Booth (Three or more stories are not permitted.)

At JIMTOF 2018 there will be no fees levied on 2nd floor space; however, a 2-story structure may only be erected by exhibitors who have contracted for 15 booths or more at that location. Also, 2nd floor space may only be used for business meetings. Full details of conditions applying to such structures will be made available in the “Exhibitors Manual.”

3-4 Banners in Booths

More than 21 booths of exhibit at one location may apply for banner. For security reasons, Organizers will make and put up all banners for the Exhibitors at the Exhibitors’ expense.

3-5 Decoration Materials

All materials used for decorations must be approved as fire proofed by the Japanese Fire Defense Law. Exhibitors wishing to use materials approved by overseas laws are required to submit a written notice as required along with a product sample to Japan Fire Retardant Association for quality assurance certification in order to prove that the materials meets the applicable standards.

*For more details about displays and decorations, including regulations above, please refer to “Exhibitors Manual”.*
4. Handling of Fire and Hazardous Materials

The exhibitor is not permitted to use open flame or to bring hazardous materials in the exhibition area by The Fire Prevention Ordinance in Tokyo, except for the case in which they obtain the written permission in advance from the local fire station under jurisdiction. Even in the case of the permission from the fire authorities, there might be a limit to the amount of hazardous materials that can be brought in, which is determined by the layout of the hazardous materials in the booths, and the surrounding conditions. Also, the exhibitor is not permitted to operate machines containing oil in excess of specified volume. If the exhibitor apply an amount of hazardous materials that exceeds the specified volume, organizers will adjust the number.

The "open flame" means a device or an object that generates a flame or spark, or a device the heating unit of which is exposed to the outside. The "hazardous materials" indicates gunpowder, combustible gas, and other materials listed on the annexed table of the Fire Service Law, 4th group. (See the annexed table.) The exhibitor who wants to use these hazardous materials in the trade fair is requested to notify the effect in the application form. Also, the exhibitor can contact Organizers for the reference materials or more detailed information.

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<th>Property</th>
<th>Specified Volume (Lit)</th>
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<tr>
<td>Animal and vegetable oil</td>
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<td>10,000</td>
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</table>

Per one section

5. General Information

5-1 Retail Sales

The on-site sale of exhibit items is strictly prohibited during the trade fair period. This instruction does not apply to any printed materials regarding the exhibited items.

5-2 Cancellation of Trade fair

The organizers may be forced to cancel the trade fair due to causes not attributable to organizers such as natural disasters or acts of God. The organizers, however, shall not be liable to the exhibitor for any damage caused by the cancellation.

5-3 Change of Trade fair Schedule and Opening Hours or the Site Scale

The organizers may be forced to change the trade fair schedule and its opening hours or the site scale due to causes which are not attributable to organizers such as natural disasters or acts of God. The exhibitor cannot cancel or modify the application or the agreement based on such changes. Also, the organizers shall not be liable to the exhibitors for any damage or the added costs caused by the changes shown above.

5-4 Organizers’ Care and Exemption from Liability

The organizers shall exercise their due care for the management, maintenance, protection and preservation of the entire exhibition hall and the exhibits. The organizers, however, shall bear no liability for any damage or pilferage loss of the exhibits and other displayed items due to causes which are not attributable to organizer such as natural disasters or acts of God.

5-5 Compensation for Damages

The exhibitor shall take full responsibility for any damage to the facilities, building structures of the venue, or persons caused by the negligence of the exhibitor, its agents or representatives.

5-6 Responsibility for Payment

Exhibitors will pay all booth rental fees and other expenses invoiced by the JIMTOF organizers and bear responsibility until all payment are completed.

5-7 Bonded Display Area

The organizers will apply for the designation of bonded display area so that the exhibits can be displayed as bonded items. The exhibitor who wants to display the exhibits as bonded items is requested to notify Organizers in advance by indicating the effect in the application form.

5-8 Issuance of documents necessary for exhibitor Visas

The organizers will not issue documents necessary for exhibitors Visas such as an invitation guarantee letter.

5-9 Observance of Regulations

The exhibitor shall observe the regulations laid out in the "General Regulations", "The Provison of Exhibition Agreement", “Exhibitors Manual” and other regulations established by the organizers. The organizers reserve the right to cancel the application or the exhibition agreement if the exhibitor fails to observe the regulations. In this case, the organizers shall not be liable for any damage to the exhibitor caused by such actions.

5-10 Jurisdiction and Interpretation of Agreement

Any litigation between the organizers and the exhibitor arising from the “General Regulations”, “The Provison of Exhibition Agreement”, “Exhibitors Manual” and other regulations established by the organizers shall fall under the jurisdiction of the Tokyo District Court. In this case, all the regulations shall be interpreted on the basis of the Japanese language version of the agreement and in accordance with the laws of Japan.
The Provision of Exhibition Agreement for JIMTOF2018

The Applicant and Tokyo Big Sight Inc. (hereinafter referred to as “TBSI”) agree with and observe this “The Provision of Exhibition Agreement for JIMTOF2018” (hereinafter referred to as “JIMTOF2018”) to be held from November 1 to 6, 2018.

Article 1 - Application for Exhibition and Agreement
(1) The applications for both the exhibition and the exhibition agreement shall take effect when TBSI receives the application form from the Applicant.
(2) In case that the Applicant holds a membership of the organizer or the cooperating organizations (hereinafter referred to as the “Member”), its submission of the application to the organization of which the Applicant is a member shall be deemed to be a formal application for both the exhibition and the exhibition agreement.

Article 2 - Subscription Fee
(1) TBSI shall send the Applicant the first invoice for the half amount of the total booth rental fees as subscription fee that shall be calculated on the size of the exhibition space allocated as stipulated in Article 3 together with the official acknowledgement of the exhibition application. The Applicant shall pay the amount by remittance to the bank account by the due date, all of which are as per specified in the invoice. In cases that TBSI exceptionally approves the written requests of the application cancellation from the Applicant or the payment of the subscription fee from the Applicant is not confirmed by TBSI by the due date, the application shall be deemed cancelled and lost its effect. In this case, TBSI shall not be required to refund any amount of fees already received, regardless of the reason.
(2) In case that the Applicant is a Member and the organization itself charges the Applicant with the subscription fee, the payment to the organization by the Applicant shall be deemed the payment to TBSI. (The same shall apply with respect to both the payment and receipt of the subscription fee under this Agreement.)

Article 3 - Exhibition Size and the Location
The size of the exhibition space shall be determined by TBSI through booth adjustment based on the number of booths applied for by the Applicant, and notified of the Applicant with the official acknowledgement. TBSI shall notify the Applicant of the location of the exhibition space after the booth allocation is determined. The Applicant shall have no right to object to the allocation of the exhibition space or request change of the exhibition space determined by TBSI. (The size and location of the exhibition space are hereinafter referred to as the “Exhibition Space”).

Article 4 - Booth Rental Fees
(1) TBSI shall send the Applicant the second invoice for the remaining half amount of the total booth rental fees. The Applicant shall pay the amount by remittance to the bank account by the due date, all of which are as per specified in the invoice.
(2) In case that the Applicant is a Member and the organization itself charges the Applicant with the booth rental fees, the payment to the organization by the Applicant shall be deemed the payment to TBSI. (The same shall apply with respect to both the payment and receipt of the booth rental fees under this Agreement.)

Article 5 - Exhibition Agreement and Usufructuary Right to Exhibition Space
The exhibition agreement shall take effect from the date when TBSI confirms the full payment of the booth rental fees by the Applicant. After the effective date, the Applicant shall have the right to use the Exhibition Space as an exhibitor. In cases that TBSI exceptionally approves the written requests of the cancellation from the Applicant after receipt of the full payment of the booth rental fees or the full payment by the Applicant is not confirmed by TBSI by the due date, the exhibition agreement shall be deemed cancelled and the Applicant loses the right to use the Exhibition Space. In this case, TBSI shall not be required to refund any amount of fees already received, regardless of the reason.

Article 6 - Period of Usufructuary Right
The Exhibitor may use the Exhibition Space for the fair period, from November 1 to 6, 2018, and the delivery/removal periods as assigned by TBSI. However, the Exhibitor shall lose its usufructuary right once the Exhibitor is deemed by TBSI to have restored the Exhibition Space to its original condition as stipulated in Article 16 prior to the expiration of said period.

Article 7 - Prohibition of Assignment of Exhibition Space
The Exhibitor may not pledge, hypothecate, assign or sublet all or any part of the Exhibition Space to any third party, whether consideration or otherwise, nor exchange it with another Exhibitor. However, that this shall not apply in case where a part of the Exhibition Space is to be be leased by or sublet to a Co-exhibitor or Represented company who has filed a prior written notification with and received approval from TBSI in advance.

Article 8 - Cancellation or Modification of Exhibition Agreement
(1) The Exhibitor may not cancel or modify any part of this exhibition agreement, except the case in which TBSI exceptionally approves the cancellation or modification after receipt of written requests from the Exhibitor. In case of cancellation, TBSI shall not be required to refund any amount of fees already received, regardless of the reason. Even if such modification gives rise to a reduction of the amount of fees already received, TBSI shall not be required to refund any such fees. If the Exhibitor loses the qualification of the Member, the Agreement shall be automatically changed, and the status of the Exhibitor is also changed to the “Non-member”. In this case, TBSI will additionally charge the Exhibitor with the difference of the booth rental fees.
(2) If any of the following events should occur with the Exhibitor, TBSI may cancel or modify the exhibition agreement without any prior notification. In this case, TBSI shall not be required to refund any amount of fees already received, regardless of the reason, or shall not be liable for any resultant damage which may be incurred by the Exhibitor. If the exhibition agreement is cancelled during the fair period, the Exhibitor must cancel all exhibition actions and restore the Exhibition Space to its original condition at the Exhibitor’s expense as stipulated in Article 16 of this Agreement and return same to TBSI.
1) If the Exhibitor is deemed likely to contract the purpose of the fair.
2) If the Exhibitor is deemed likely to disturb public order or offend good morals.
3) If the Exhibitor is deemed likely to cause trouble or material inconvenience to other exhibitors.
4) If the Exhibitor is deemed likely to cause damage to the venue building, the equipment and facilities installed therein.
5) If the Exhibitor is deemed as a crime syndicate, a member of a crime syndicate, an affiliate of a crime syndicate, a corporate extortionist, a social activist, etc. (collectively referred to as “antisocial forces”), or if it is deemed that the exhibitor is not fit to the fair.
6) If any misrepresentation is discovered in the application form for the fair.
7) If TBSI withhold their consent to any changes in the Exhibitor’s statements included in the application form for the fair.
8) If the Exhibitor breaches any of the provisions of this “The Provision of Exhibition Agreement”, “General Regulations”, “Exhibitors Manual” or other regulations established by TBSI, or otherwise fails to comply with TBSI’s instructions.
9) If any of the foregoing events occurs with the Co-exhibitor or Represented company.
10) If the Exhibitor fails to remit the prescribed fee by the prescribed due date.
11) If the Exhibitor is otherwise deemed to constitute a hindrance to the management and operation of JIMTOF2018.

Article 9 - Change of Schedule and Cancellation of Fair
(1) TBSI may change the dates and the site scale of the fair or cancel holding the fair altogether due to any cause not attributable to its fault including natural disasters and acts of God.
(2) In the event of any change to the dates and the site scale of the fair under the preceding paragraph, TBSI may modify exhibition agreement without prior notice. The Exhibitor may not cancel or modify exhibition agreement by reason of such modification. TBSI shall not be liable for any resultant loss or damage which may be incurred by the Exhibitor because of such modification.
(3) In the event of the cancellation of the fair under Paragraph (1), TBSI may cancel this exhibition agreement without prior notice, and shall not be liable for any resultant loss or damage which may be incurred by the Exhibitor because of such cancellation.
Article 10 - Organizer's Care and Exemption from Liability

(1) TBSI shall exercise its due care for the management, maintenance, protection and preservation of the entire exhibition hall and the exhibits contained therein during the fair period as well as the delivery/removal periods, and thereby endeavor to achieve smooth operation of the fair. In so doing, TBSI may request the Exhibitor to suspend or restrict delivery, removal or exhibition of exhibits and demonstrations, and to take any other necessary measures. In such cases, the Exhibitor shall immediately take the necessary measures.

(2) If the Exhibitor fails to take such measures promptly as requested under the preceding Paragraph, TBSI shall be entitled to take any measures deemed necessary at the Exhibitor’s expense. In such a case, TBSI shall not be liable for any resultant loss or damage which may be incurred by the Exhibitor.

(3) TBSI shall not be liable for any loss or damage arising from any damage caused to or theft of, the Exhibitor’s exhibits, booth display or other items due to any cause not attributable to its fault including natural disasters and acts of God.

Article 11 - Exhibitor’s Care

(1) The Exhibitor shall, on its own responsibility and cost, exercise its due care for the proper management of its exhibits, booth display and other such items during the fair period as well as the delivery/removal periods. In the course of delivery, removal and exhibition of the exhibits, and of their disassembly and transportation, the Exhibitor shall endeavor to contribute to the smooth operation of the fair in accordance with the provisions of this General Regulations, “Exhibitors Manual”, and other regulations established separately by TBSI.

(2) The Exhibitor shall be liable for any loss or damage inflicted on TBSI or any third parties caused by the negligence of the Exhibitor or any of its agents or representatives.

(3) The provisions of Paragraphs (1) and (2) relating to the liabilities of the Exhibitor shall be mutatis mutandis applied to the liabilities of the Co-exhibitor or Represented company.

(4) The Exhibitor shall be jointly and severally liable with the Co-exhibitor or Represented company with respect to the liabilities of the Co-exhibitor or Represented company under Paragraphs (2) and (3) as mutatis mutandis applied by the immediately preceding paragraph.

Article 12 - Exhibits

(1) The Exhibitor may exhibit only such articles as designated in the “Outline of the Guide to Exhibit” and approved as such by TBSI beforehand.

(2) If the Exhibitor exhibits any article in violation of the preceding Paragraph, TBSI may require the Exhibitor to remove said article immediately at the Exhibitor’s expense. In such a case, the Exhibitor shall immediately remove the article in question from its exhibits.

(3) If the Exhibitor fails to remove the article immediately as required under the terms of the preceding Paragraph, TBSI shall be entitled to remove said article from the exhibits, and take other measures deemed appropriate by TBSI at the Exhibitor’s expense. In such a case, the Exhibitor may not place any demand or raise any objection against any such measure, and TBSI shall not be liable for any resultant loss or damage which may be incurred by the Exhibitor.

Article 13 - Fees Payable for Use of Facilities

(1) When the Exhibitor finds it necessary to use the facilities and services provided by TBSI, the Exhibitor must go through the formalities prescribed in the “Exhibitors Manual” separately established by TBSI and pay the prescribed fees by the prescribed due date.

(2) The Exhibitor shall apply for and be liable for the payment of the fees and any other necessary procedures for the Co-exhibitor or Represented company’s use of the facilities and services provided by TBSI.

Article 14 - Booth Display

(1) The Exhibitor shall, on its own responsibility and at its own cost, execute decorative work within the Exhibition Space.

(2) In executing said decorative work, the Exhibitor shall abide by the relevant provisions of the “Exhibitors Manual” established separately by TBSI.

(3) If the Exhibitor executes booth display in violation of the preceding Paragraph, TBSI may require the Exhibitor to carry out work immediately to repair or rectify same at the Exhibitor’s expense. In such a case, the Exhibitor shall immediately implement repairs or rectification to the decor in question.

(4) If the Exhibitor fails to carry out repair work or rectification immediately as required under the preceding Paragraph, TBSI shall be entitled to repair or rectify said booth display, and take all other measures deemed appropriate by TBSI at the Exhibitor’s expense. TBSI shall not be liable for any resultant loss or damage which may be incurred by the Exhibitor.

Article 15 - On-the-Spot Inspections

(1) When it is necessary for the security, fire or crime prevention, or other matters relating to the venue administration and operation, TBSI or its representative may enter the Exhibition Space, inspect the Exhibition Space and take any measures deemed appropriate by TBSI after giving prior notice to the Exhibitor; provided that in the case of an emergency where TBSI cannot give prior notice to the Exhibitor, TBSI may carry out such inspection and report same to the Exhibitor immediately afterward.

(2) In the situation stipulated in the preceding Paragraph, the Exhibitor shall cooperate for the measures taken by TBSI.

Article 16 - Restoration to Original Condition

(1) The Exhibitor shall return the Exhibition Space to TBSI after removing all exhibits, booth display and all other fixtures and equipment set up by the Exhibitor within the Exhibition Space at its own expense, and restore the Exhibition Space to its original condition (these acts are hereinafter referred to as “Restoration to Original Condition”) by the expiration of the period of usufructuary rights to the Exhibition Space or cancellation of the Agreement.

(2) When the Exhibitor fails to carry out Restoration to Original Condition pursuant to the preceding Paragraph, the Exhibitor shall be deemed to have waived its rights of ownership to any and all exhibits, decor and other articles found in the Exhibition Space, and TBSI may dispose of any such article as it sees fit at the Exhibitor’s expense. The Exhibitor may not make any demand nor raise any objection in connection therewith.

(3) In carrying out Restoration to Original Condition of the Exhibition Space, the Exhibitor may not petition for the purchase of any of its exhibits, décor and other articles, demand payment of eviction compensation, nor make any other claim whatsoever to TBSI.

Article 17 - Prohibited Acts

(1) The Exhibitor may not resort to any of the following acts: The sale of exhibits on the spot (excluding books concerning exhibited articles or to the extent otherwise approved by TBSI)

(2) The display of exhibits, execution of booth display, or engagement in advertising such as distribution of catalogs at any site within the venue other than the allocated Exhibition Space, except to the extent otherwise approved by TBSI beforehand.

(3) Any act that may cause trouble to other exhibitors, visitors or TBSI.

(4) Any act that may cause damage to the venue building, facilities or site including the Exhibition Space.

(5) Any act prohibited in this “The Provision of Exhibition Agreement”, “General Regulations”, “Exhibitors Manual” or other regulations established separately by TBSI.

Article 18 - Observe of Regulations

The Exhibitor shall observe the provisions laid out in this “The Provision of Exhibition Agreement”, “General Regulations”, “Exhibitors Manual” or other regulations established separately by TBSI. TBSI may, under compelling circumstances, modify any of these regulations. The Exhibitor hereby agrees to such modification beforehand, and undertakes to observe the modified regulations.

Article 19 - Jurisdiction

Both parties hereto agree that the Tokyo District Court shall have jurisdiction over any litigation between the parties arising from this “The Provision of Exhibition Agreement”. In the case of such proceedings, all provisions shall be interpreted on the basis of the Japanese language version of this The Provision of Exhibition Agreement and in accordance with the laws of Japan.

Article 20 - Status of the Organizations

In case where TBSI entrusts the other organizer and/or any of the cooperating organizations regarding JIMTOF2018 in respect of the acceptance of the application for exhibition and for entering into the exhibition agreement by the Applicant (pursuant to Article 1-(2)), the receipt of payment of the subscription and exhibition fees by the Applicant or the Exhibitor (pursuant to Article 2-(2) and Article 4-(2)) and/or any other matters under this Agreement, the acts and deeds of such other organizer or the cooperating organization concerned vis-a-vis the Applicant or the Exhibitor shall be deemed those of TBSI vis-a-vis the Applicant or the Exhibitor and, the acts and deeds of the Applicant or the Exhibitor vis-a-vis the other organizer or the cooperating organization concerned shall be deemed those of the Applicant or the Exhibitor vis-a-vis TBSI.

Article 21 - Visa Guarantor / Letter of Invitation

Exhibitors cannot request the organizers to issue documents necessary for exhibitor visas such as an invitation guarantee letters.

Article 22 - Deliberation

Matters not stipulated in this “The Provision of Exhibition Agreement” shall be handled in accordance with the provisions of the “Exhibitors Manual” and other regulations established separately by TBSI. If other matters not provided for herein or therein or ambiguities are found, same shall be resolved in accordance with the decision of TBSI.
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<th>Class</th>
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<td>Gear Cutting Machine &amp; Finishing Machine</td>
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<td>Grinding Machine</td>
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<td>Modular Unit, Special Purpose Machine</td>
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1. METAL MACHINE TOOL
2. METAL FORMING MACHINE
3. GEAR & GEAR SPEED REDUCER
4. HIGH SPEED STEEL TOOLS, CEMENTED CARBIDE TOOLS & DIAMOND/CBN TOOLS
5. GEAR & GEAR SPEED REDUCER
6. CONTROL, COMPUTER SYSTEM
7. PUBLICATION, PUBLIC RELATION, TECHNICAL PUBLICATION, INFORMATION
8. OTHER ASSOCIATED MACHINERY & EQUIPMENT, RAW MATERIALS, TECHNOLOGIES & PUBLICATIONS

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