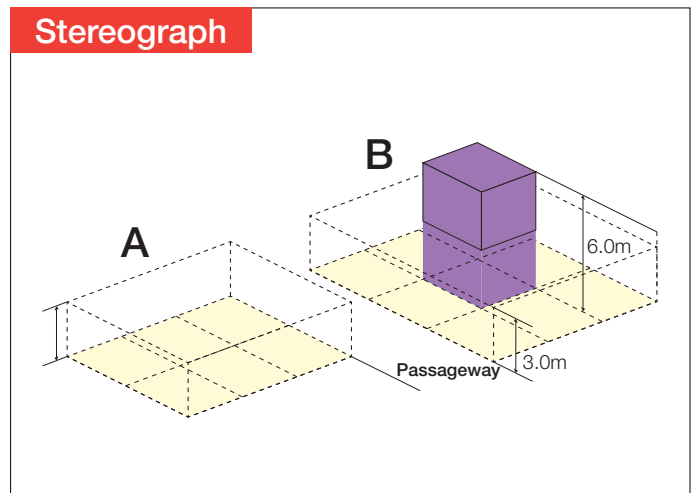
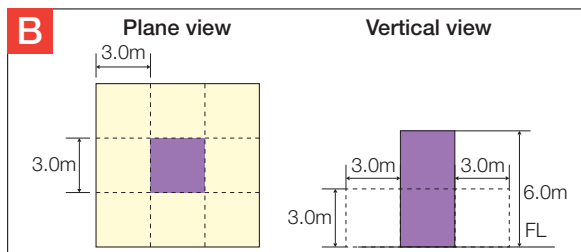
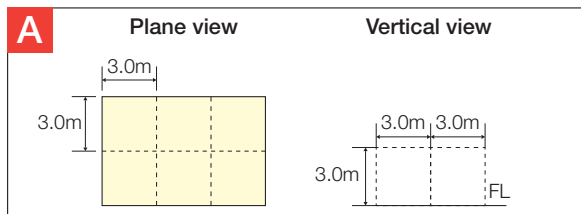



## 3. Display and Decoration

### 3-1 Decoration Height Requirements

All decorations including lighting must be confined to a maximum height of 3.0m (refer to the picture A below). However, the height limit for decorations rises up to 6.0m in the area which is 3.0m away from passage-ways, adjacent booths and walls (refer to the picture B below. Banners are the exceptions. Please see "3-4 Banners in Booths"). For reasons of fire safety, the construction of roofed or covered booths and decorations over 3.0m high are limited to the approval of Organizers. The exhibitor wishing to include any of these contradictions must apply and submit blueprints to Organizers to obtain permission. After consulting with the Fire Department, Organizers will study the drawings and advise the exhibitor as to the location of smoke detectors and the necessity to install package-type fire extinguishing equipment (the cost of installation will be the responsibility of the exhibitor). There is no height limit for the exhibits, however, please check with the application form and notify Organizers when the exhibit is over 3.0m.



**Height Limit** A :  Lower than 3.0m  
In the case of double-row booths, decorations higher than 3.0m are not permitted (as well as thin panels or signs).  
B :  Lower than 6.0m

### 3-2 Eased restrictions on the height for installation of lighting equipment

Only when exhibitors, which occupy 15 or more booths, meet the following requirements, they shall be able to install lighting equipment measuring up to 6.0m in height, with no setback away from passage-ways and a 1.0m setback from the adjacent booths.

- (1) If lighting equipment measuring up to 3.0m in height cannot apply enough light in showing exhibits to visitors due to the characteristics of these exhibits (for example, when a large machine is displayed at the edge of a passage).
- (2) If it is considered that the lighting equipment measuring more than 3.0m, which should be placed in an exhibition stand set adjacent to a wall of the venue, does not affect the view of other companies' exhibition stands.
- (3) The exhibitor has submitted an installment plan document to Organizers in advance and has obtained permission.
- (4) The lighting equipment should meet the following requirements:
  - ① The lighting equipment should consist of lighting that applies light to exhibits and the support structure and should not have a decorative factor.
  - ② Their shapes should enable the lighting to be installed on the top of the support structure.
  - ③ The support structure must be necessary for the installation of the lighting.
  - ④ The lighting and its support structure should not have any factors suggestive of certain companies such as the name of exhibitors and logos.
  - ⑤ The color of appearance should be a simple color such as white, black, or silver, and should not extremely stand out.

### 3-3 2-Story Booth (Three or more stories are not permitted.)

At JIMTOF 2022 there will be no fees levied on 2nd floor space; however, a 2-story structure may only be erected by the exhibitor who has contracted for 15 booths or more at that location. Also, 2nd floor space may only be used for business meetings.

Full details of conditions applying to such structures will be made available in the "Exhibitors' Manual."

### 3-4 Banners in Booths

More than 21 booths of exhibit at one location may apply for banner. For security reasons, Organizers will make and put up all banners for the exhibitor at the exhibitor's expense.

### 3-5 Decoration Materials

All materials used for decorations must be approved as fire proofed by the Japanese Fire Service Act. The exhibitor wishing to use materials approved by overseas laws is required to submit a written notice as required along with a product sample to Japan Fire Retardant Association for quality assurance certification in order to prove that the materials meet the applicable standards.

### 3-6 Precaution

The regulations above may be changed as necessary in the future. For more details about displays and decorations, including regulations above, please refer to "Exhibitors' Manual".

## 4. Handling of Fire and Hazardous Materials

The exhibitor is not permitted to use open flame or to bring hazardous materials in the exhibition area by The Fire Prevention Ordinance in Tokyo, except for the case in which they obtain the written permission in advance from the local fire station under jurisdiction. The "open flame" means a device or an object that generates a flame or spark, or a device the heating unit of which is exposed to the outside. The "hazardous materials" indicates gunpowder, combustible gas, and other materials listed on the Fire Service Act, Appended Table 1. The exhibitor who wants to use these hazardous materials in the fair is requested to notify the effect in the application form. Also, the exhibitor can contact Organizers for the reference materials or more detailed information. Even in the case of the permission from the fire authorities, there might be a limit to the amount of hazardous materials that can be brought in, which is determined by the layout of the hazardous materials in the booths, and the surrounding conditions. Also, the exhibitor is not permitted to operate machines containing oil in excess of specified volume. If the exhibitor applies an amount of hazardous materials that exceeds the specified volume, Organizers will adjust the number. (Refer to the annexed table.)

The Cabinet Order Concerning the Control of Hazardous Materials (Attached Table 3)

Name	Property	Specified Volume (Lit)
Special flammable		50
1st Class Petroleum	water insoluble	200
	water soluble	400
Alcohol		400
2nd Class Petroleum	water insoluble	1,000
	water soluble	2,000
3rd Class Petroleum	water insoluble	2,000
	water soluble	4,000
4th Class Petroleum		6,000
Animal and vegetable oil		10,000

Per one section

## 5. General Information

### 5-1 Retail Sales

The on-site sale of exhibit items is strictly prohibited during the fair period. This instruction does not apply to any printed materials regarding the exhibited items."

### 5-2 Cancellation of the Fair

Organizers may be forced to cancel the fair itself on the grounds of Acts of God, a large-scale epidemic of an infectious disease, regulations or a request of the government, an administrative agency or a public institution or an organization similar to the foregoing, the land or building where the fair is to be held becoming unfit to hold it or any other force majeure or event not attributable to the responsibility of Organizers. Organizers, however, shall not be liable to the exhibitor for any damage caused by the cancellation. In this case, Organizers shall return to the exhibitor the booth rental fee already paid to Organizers by then after deducting therefrom the amount set forth in the table as the necessary expenses. If the exhibitor has not paid any amount of the booth rental fee by the time the cancellation of the fair is decided, it shall be obliged to pay to Organizers the applicable amount set forth in the table.

Cancellation determined	Amount of necessary expenses to be deducted from the booth rental fee
By February 28, 2022	0% of the booth rental fee (total amount inclusive of the tax)
During the period from March 1 to May 31, 2022	10% of the booth rental fee (total amount inclusive of the tax)
During the period from June 1 to September 30, 2022	20% of the booth rental fee (total amount inclusive of the tax)
During the period from October 1 to 31, 2022	50% of the booth rental fee (total amount inclusive of the tax)
On or after November 1, 2022	100% of the booth rental fee (total amount inclusive of the tax)

### 5-3 Change of the Fair Schedule and Opening Hours or the Site Scale

Organizers may be forced to change the fair schedule and its opening hours or the site scale on the grounds of Acts of God, a large-scale epidemic of an infectious disease, regulations or a request of the government, an administrative agency or a public institution or an organization similar to the foregoing, the land or building where the fair is to be held becoming unfit to hold it or any other force majeure or event not attributable to the responsibility of Organizers. The exhibitor cannot cancel or modify the application or the agreement based on such changes. Also, Organizers shall not be liable to the exhibitor for any damage or the added costs caused by the changes shown above.

### 5-4 Organizers' Care and Exemption from Liability

Organizers shall exercise their due care for the management, maintenance, protection and preservation of the entire exhibition hall and the exhibits. Organizers, however, shall bear no liability for any damage or pilferage loss of the exhibits and other displayed items due to causes which are not attributable to Organizers such as natural disasters or acts of God.

### 5-5 Compensation for Damages

The exhibitor shall take full responsibility for any damage to the facilities, building structures of the venue, or persons caused by the negligence of the exhibitor, its agents, or representatives.

### 5-6 Responsibility for Payment

The exhibitor will pay all booth rental fees and other expenses invoiced by Organizers and bear responsibility until all payment are completed.

### 5-7 Bonded Display Area

Organizers will apply for the designation of bonded display area so that the exhibits can be displayed as bonded items. The exhibitor who wants to display the exhibits as bonded items is requested to notify Organizers in advance by indicating to the effect in the application form.

### 5-8 Issuance of documents necessary for exhibitor Visas

Organizers will not issue documents necessary for exhibitors Visas such as an invitation guarantee letter.

### 5-9 Observance of Regulations

The exhibitor shall observe the regulations laid out in the "General Regulations", "The Provisions of Exhibition Agreement", "Exhibitors' Manual" and other regulations established by Organizers. Organizers reserve the right to cancel the application or the exhibition agreement if the exhibitor fails to observe the regulations. In this case, Organizers shall not be liable for any damage to the exhibitor caused by such actions.

### 5-10 Jurisdiction and Interpretation of Agreement

Any litigation between Organizers and the exhibitor arising from the "General Regulations", "The Provisions of Exhibition Agreement", "Exhibitors' Manual" and other regulations established by Organizers shall fall under the jurisdiction of the Tokyo District Court. In this case, all the regulations shall be interpreted on the basis of the Japanese language version of the agreement and in accordance with the laws of Japan.

