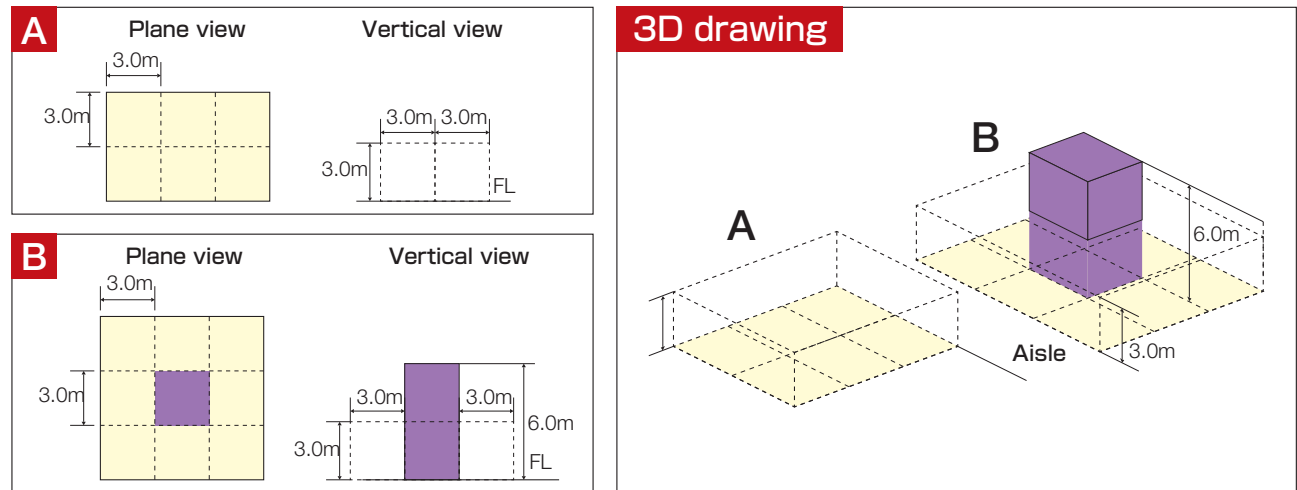


3. Display and Decor

3-1 Height limits

All decor including lighting is limited to a maximum height of 3.0 meters (See Fig. A below). However, the height limit for decor may be increased up to 6.0 meters in areas that are 3.0 meters away from aisles, adjacent booths and walls (See Fig. B below). However, these restrictions do not apply to banners (see "3-4 Banners in booths"). Due to fire safety regulations, the construction of roofed or covered booths and decor over 3.0 meters in height must be approved by the Organizers. Any Exhibitor wishing to include any of these exceptions must apply and submit blueprints to the Organizers to obtain permission. After consulting with the fire authorities, the Organizers will advise the Exhibitor about the locations of smoke detectors and the necessity to install packaged fire extinguishing equipment (at an additional cost to be borne by the Exhibitor). Please note that while there are no height limits for exhibits, Exhibitors are requested to notify the Organizers if exhibits are over 3.0 meters in height by indicating dimensions on the application form.

Illustration of height limits for decor



A : Height limit up to 3.0m **Decor that is higher than 3.0 meters is not permitted (as well as thin panels or signs).**

B : Height limit up to 6.0 meters

3-2 Eased height restrictions for installing lighting equipment

Exhibitors with 15 or more booths may install lighting equipment measuring up to 6.0 meters in height, with no setback from aisles and a 1.0 meter setback from adjacent booths only if the following conditions are met.

- (1) If lighting equipment measuring up to 3.0 meters in height does not provide enough light to show exhibits to visitors due to the characteristics of these exhibits (for example, when a large machine is displayed in the aisles).
- (2) If a booth is located adjacent to a wall in the exhibition hall and the lighting equipment will not affect the visibility of other Exhibitors' booths, even if the lighting equipment is more than 3.0 meters in height.
- (3) The Exhibitor has submitted an installment plan to the Organizers in advance and obtained permission.
- (4) Lighting equipment should meet the following requirements:
 - ① Lighting equipment should illuminate exhibits and support structures and should not be decorative.
 - ② Support structures should be designed so that lighting equipment can be installed on top.
 - ③ Support structures must be necessary for installing lighting equipment.
 - ④ Lighting equipment and support structures should not have any elements that may be associated with specific companies, such as the names of exhibitors or logos.
 - ⑤ Lighting equipment and support structures should be a simple monochrome color such as white, black, or silver, and should not stand out.

3-3 Two-story structures (Three-story structures (or higher) are not permitted.)

No fees will be levied on second floor spaces; however, a two-story structure may only be used by Exhibitors that have signed an agreement for 15 or more booths at one location. Please note that second floor spaces may only be used for business meetings.

Full details of conditions applying to such structures will be provided in the "Exhibitors' Manual."

3-4 Banners in booths

Exhibitors with 21 or more booths at one location may apply to install a banner. For security reasons, the Organizers will produce and install all banners at an additional fee to be borne by the Exhibitor.

3-5 Decor materials

All fire-retardant materials used for decor must be approved under Japan's Fire Service Act. Exhibitors wishing to use materials approved under overseas laws are required to submit a copy of the certification along with a product sample to the Organizers, who will submit the documents to the competent fire authorities to certify that the materials meet applicable standards.

3-6 Precautions

The regulations above are subject to change in the future, as necessary. Please refer to the "Exhibitors' Manual" for more information and details on regulations for booth decor and applications.

4. Handling of Fire and Hazardous Materials

Exhibitors are prohibited from using open flames or bringing in hazardous materials into the exhibition area by the Fire Prevention Ordinance in Tokyo, except in cases where written permission is obtained in advance from the local fire authorities in the jurisdiction. Open flames include devices or objects that generate flames or sparks, or devices with exposed heating units. Hazardous materials include dangerous goods, flammable liquids and substances, explosives, combustible gas, and other materials listed in Appended Table 1 of the Fire Service Act. Exhibitors who wish to use these hazardous materials at the Fair are requested to notify the Organizers at the time of application. Exhibitors may also contact the Organizers for reference materials or more detailed information about handling these items. Even with permission from the fire authorities, there may be a limit to the amount of hazardous materials that can be brought in to the exhibition area, depending on the layout of booths and surrounding conditions. Exhibitors are also not permitted to operate machines containing oil in excess of specified volumes. If hazardous materials used by Exhibitors exceed the specified volume, the Organizers may request adjustments to be made. (Please refer to the table to the right.)

Excerpts from the Cabinet Order on the Control of Hazardous Materials (Attached Table 3)

Name	Property	Specified Volume (liter)
Special flammable		50
1st-class petroleum	Water insoluble	200
	Water soluble	400
Alcohol		400
2nd-class petroleum	Water insoluble	1,000
	Water soluble	2,000
3rd-class petroleum	Water insoluble	2,000
	Water soluble	4,000
4th-class petroleum		6,000
Animal and vegetable oil		10,000

(per section)

5. General Information

5-1 Retail sales

The on-site sale of exhibits is strictly prohibited during the Fair period. This restriction does not apply to printed materials related to the exhibits.

5-2 Cancellation of the Fair

The Organizers may be forced to cancel the Fair in the event of a natural disaster, a large-scale epidemic of an infectious disease, due to regulations or at the request of the government, an administrative agency or a public institution or an organization similar to the foregoing, if the land or building where the Fair is to be held becomes unsuitable, or due to other force majeure events beyond the control or responsibility of the Organizers. The Organizers shall not be liable for any damage or increase in costs to Exhibitors caused by the cancellation. In this case, the Organizers shall return to Exhibitors any booth rental fees already paid after deducting the amount set forth in the table to the right as necessary expenses. If the Exhibitor has not paid the booth rental fee at the time a decision is made to cancel the Fair, the Exhibitor shall be obliged to pay to the Organizers the applicable amount set forth in the table.

Date of decision to cancel the Fair	Necessary expenses deducted from the booth rental fee
By Thursday, February 29, 2024	0% of the booth rental fee (total amount inclusive of tax)
Between Friday, March 1 and Friday, May 31, 2024	10% of the booth rental fee (total amount inclusive of tax)
Between Saturday, June 1 and Monday, September 30, 2024	20% of the booth rental fee (total amount inclusive of tax)
Between Tuesday, October 1 and Monday, October 28, 2024	50% of the booth rental fee (total amount inclusive of tax)
On or after Tuesday, October 29, 2024	100% of the booth rental fee (total amount inclusive of tax)

5-3 Changes to Fair dates, opening hours or site scale

The Organizers may be forced to change the Fair dates, opening hours or site scale in the event of a natural disaster, a large-scale epidemic of an infectious disease, due regulations or at the request of the government, an administrative agency or a public institution or an organization similar to the foregoing, if the land or building where the Fair is to be held becomes unsuitable, or due to other force majeure events beyond the control or responsibility of the Organizers. Exhibitors cannot cancel or modify the application or the agreement based on such changes. The Organizers shall not be for any damage or increase in costs to Exhibitors caused by these changes.

5-4 Care and exemption from liability

The Organizers shall exercise the utmost care in the management, maintenance, protection and preservation of the entire exhibition hall and all exhibits. The Organizers, however, shall not be liable for any damage, theft or loss of exhibits and other displayed items due to natural disasters, force majeure events, or other causes beyond the control and responsibility of the Organizers.

5-5 Compensation for damages

Exhibitors shall take full responsibility for any and all damage to the facilities, building structures at the venue, or persons caused by the negligence of the exhibitor, its agents, or representatives.

5-6 Responsibility for payment

Exhibitors shall be responsible for the payment of all booth rental fees and other expenses invoiced by the Organizers until all payments are completed.

5-7 Bonded display area

The Organizers will apply for the designation of a bonded display area so that the exhibits can be displayed as bonded items. Exhibitors who wish to display exhibits as bonded items are requested to notify the Organizers in advance by indicating this on the application form.

5-8 Issuance of documents necessary for exhibitor visas

As a general rule, the Organizers will not issue invitation guarantee letters or other documents necessary for exhibitor visas.

5-9 Compliance with regulations

Exhibitors shall observe the regulations laid out in the "General Regulations", "Provisions of the Exhibition Agreement", "Exhibitors' Manual" and other regulations established by the Organizers. Organizers reserve the right to cancel an application or terminate the exhibition agreement if the Exhibitor fails to comply with these regulations. In this case, the Organizers shall not be liable for any damage to the Exhibitor caused by such actions.

5-10 Jurisdiction and interpretation of agreement

Any litigation between the Organizers and Exhibitors arising from disputes on the "General Regulations", "Provisions of the Exhibition Agreement", "Exhibitors' Manual" and other regulations established by the Organizers shall fall under the jurisdiction of the Tokyo District Court. In this case, all regulations shall be interpreted on the basis of the Japanese language version of the agreement and in accordance with the laws of Japan.